

Stage 2: Evaluation Criteria

1. Required supply: Due Diligence Function

2. Aim

The criteria applied to this evaluation process are designed to select the supplier that offers AmplifyChange with the best proposal, based on the evaluation criteria below.

AmplifyChange has opted to run a 2 stage application process. The requirements for Stage 1 can be found in the accompanying document 'Stage 1: Screening Questions'.

Only applicants invited to Stage 2 will be required to submit written responses to the evaluation criteria below. These criteria are provided up-front to ensure transparency in our procurement process.

3. Quality criteria to be applied, including weighting

In respect of the criteria to be used for qualitative evaluation we will adopt the following categorisation and weightings:

Criteria Section	Weighting	Minimum Criteria Y/N
Price	40%	
Detailed workflow process	60%	Y
Site Visit (Online or in person)		Y
Data Protection Compliance with UK GDPR		Y
References and Testimonials		Y
Sensitivity to and support for AmplifyChange values		Y
Geographical reach		Y
Fluency in spoken and written French and English		Y
Team composition		N
Company Policies and Approaches including HR, approach to sustainability and business continuity		N
Tools, systems and databases used		N
Approach to transition and transition plan		N